# Business Administration Minor Program Checklist

Name: ____________________________ ID #: __________________ Date: _____________

<table>
<thead>
<tr>
<th>Required to Meet ACCTNG 210 &amp; MIS 202 Prerequisite (this is in addition to the 18 hours required for the minor)</th>
<th>Cr. Hrs.</th>
<th>Hrs. Earned</th>
<th>Grade</th>
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<tr>
<td>MATH 110: Precalculus Algebra or higher level math or ALEKS score of 61% or higher</td>
<td>3</td>
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<thead>
<tr>
<th>Business Minor Course (prerequisites)</th>
<th>Cr. Hrs.</th>
<th>Hrs. Earned</th>
<th>Grade</th>
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**Required for admission to the minor:**

- MIS 202: Computer Applications in Business (MATH 110 or equivalent) | 3 |
- ACCTNG 210 & 210L: Intro to Financial Accounting & Lab (30 hours & MATH 110 or equivalent) | 3 |

**Required courses:**

- MKT 324: Marketing Concepts | 3 |
- FIN 325: Financial Management (ACCTNG 210) | 3 |
- MGT 332: Principles of Organizational Behavior | 3 |

**Business elective:**

One 300/400 level course (prerequisites as applicable)* | 3 |

**Total Hours for minor:** | 18 |

*ENT 315 is the preferred class for students selecting an Entrepreneurship elective.

**Notes:**

- Students must meet with a Bloch School advisor to declare minor. The Bloch Student Services Office offers a combination of walk-in advising and advising by appointment. Please call 816-235-2215 for current hours.
- Students classified as ‘pre-‘ can enter the minor but it cannot be added to the student’s program of study until a major has been declared.
- Transfer students with equivalent course credit will be required to take a more advanced course in the same area.
- BLA students are eligible for this minor.
- Bloch School students are not eligible for this minor.
- Students pursuing a minor in business are limited to 30 hours of Bloch School courses.
- Students must achieve a minimum GPA of 2.25 in all Bloch School courses.
- All 18 hours must be completed at the Bloch School.
- Bloch School courses numbered 300-399 require a minimum of 45 completed hours to enroll. ENT 315 is the exception with no specific number of hours needed for enrollment. Courses numbered 400-499 require a minimum of 60 completed hours to enroll.
- Students pursuing the minor are not eligible to take program capstone courses including ENT 460, ENT 462 and MGT 471.

Updated 6/2019