

University of Missouri-Kansas City  
Henry W. Bloch School of Management

**GRADUATE TEACHING OR GRADUATE RESEARCH ASSISTANTSHIP  
APPLICATION FORM**

Each department of the Bloch School offers a limited number of Graduate Teaching and Research Assistantships each year. Graduate Teaching and Research Assistantship (GTA/GRA) positions are highly competitive, and applications are reviewed year-round. Stipends, fee remissions and salaries vary by department and semester. Note that full-time enrollment for students holding GTA or GRA appointments is six (6) hours in a regular semester or three (3) hours in a summer session. GTA/GRA appointees cannot be employed more than 20 hours per week at the university without receiving special permission. Appointments are renewable annually; however, a new application packet must be submitted each year.

Only **COMPLETED** application packets will be considered. Your packet must include:

- GTA/GRA Application Form
- Current resume
- A minimum of three (3) letters of recommendation

Date: \_\_\_\_\_ Student Number: \_\_\_\_\_

Beginning Date: \_\_\_\_\_ Anticipated Graduation Date: \_\_\_\_\_

Name: \_\_\_\_\_

Permanent Address: \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Local Address (if different from above): \_\_\_\_\_

\_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

1. You are a candidate for which degree?

\_\_\_\_\_ **Master of Business Administration**

\_\_\_\_\_ **Master of Science in Accounting**

Emphasis: \_\_\_\_\_

\_\_\_\_\_ **Master of Public Administration**

\_\_\_\_\_ **Master of Science in Finance**

Emphasis: \_\_\_\_\_

Track: \_\_\_\_\_

2. State the particular field of study or research in which you are interested, and/or the faculty member with whom you would like to work (if known):

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3. List all colleges and universities you attended as an undergraduate student, the periods of attendance at each, the degree(s) received, the years conferred, and your area(s) of study.

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4. Have you previously done graduate work at another institution? If yes, please list below:

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5. Have you previously held a scholarship, fellowship, trainee/internship, or assistantship in this or another institution? If yes, please describe below (which, where and when):

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6. Please indicate your level of reading and speaking knowledge in foreign languages:

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7. If you have specialized technical/computer skills, please specify below:

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8. Discuss your academic objectives. Be specific about the field in which you intend to study, contemplated research, and ultimate professional plans. Analyze your capabilities and potentials for appointment for a GTA/GRA position. Include any published articles or books, professional presentations, etc. as appropriate.

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\_\_\_\_\_  
Applicant's Signature

\_\_\_\_\_  
Date

An application for graduate study must be submitted to the UMKC Office of Admissions (120 Administrative Center) or International Student Affairs Office (Room G-4 Atterbury Student Success Center) at the same time or prior to submitting this form. Appointment of an assistantship is contingent upon admission to graduate study. For admissions information and application materials, visit <http://www.umkc.edu/admissions>.

Please submit your completed application packet to the appropriate department for processing:

**MBA:**

Ms. Susan Mott  
Room 334 Bloch Heritage  
Hall  
(816) 235-2896  
[motts@umkc.edu](mailto:motts@umkc.edu)

**MPA:**

Ms. Barbara Domke  
Room 310 Bloch Heritage  
Hall  
(816) 235-2894  
[domkeb@umkc.edu](mailto:domkeb@umkc.edu)

**MS Accounting:**

Dr. Dave Cornell  
Room 328 Bloch Heritage  
Hall  
(816) 235-2306  
[cornelld@umkc.edu](mailto:cornelld@umkc.edu)

**MS Finance:**

Dr. John Clark  
Room 233 Bloch Heritage  
Hall  
(816) 235-2345  
[clarkjm@umkc.edu](mailto:clarkjm@umkc.edu)