## **UMKC School of Graduate Studies: Plan of Study (Master's Degree)**

Submit initial plan to Office of the Registrar by 50% degree completion.

Submit amended or updated plan of study to reflect all course changes prior to graduation.

Student Name:	Student ID:
Academic Program:	Degree (MS, MA, etc.):
Emphasis:	Advisor:
Thesis: Yes or No	Total Number of Hours Required:

## **School of Graduate Studies Plan of Study Guidelines:**

In consultation with a faculty advisor, the master's student develops a plan of study in accordance with the minimum requirements outlined in the SGS Academic Regulations and the specific degree program requirements. The student should initiate this application, secure the approvals indicated below for processing prior to completion of 50% of the hours applicable to the degree program, and submit the completed, signed form to their advisor.

- 300/400 level courses may be taken for graduate credit with approval from the Academic Unit. No more than 40% of the credits on the Plan of Study may be 300/400 level courses.
- At least 60% of the credits on the Plan of Study must be at the 5000 level or higher.
- With permission from advisor, up to 20% of graduate coursework may be transferred from non-University of
  Missouri institutions, and up to 14 credit hours on a 30-credit master's degree program, or a proportional
  equivalent on programs exceeding 30 credits, from University of Missouri system schools to the declared UMKC
  degree program.
- A majority of graduate coursework must be taken at UMKC.
- **Grade Requirements:** No 300/400 level course with a grade below B- (2.7); and no 5000 level or higher course with a grade below C (2.0), will count toward any advanced degree program. Final GPA at the time the degree is conferred must be 3.0 or higher for all courses in the graduate career.

## **Required Courses**

This section is for courses required by the program (as listed in the catalog), electives, and transfer credit courses that are being applied towards the total number of required hours. Please identify in the notes field if the course is transfer credit, repeated credit, and/or validated coursework. Use the Course Overflow form for additional required courses.

Course Subj. &					
Term/Year	Nbr.	Title	Hrs	Grade	Notes

	I	1			
		Total Hours for Program			
ase list an	y other relevant cours	l in total degree hours) sework, such as prerequisites, collaters	al courses, e	tc. that wil	l not be counted towards the
ase list an	y other relevant cours r the degree:		al courses, e	tc. that wil	l not be counted towards the
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera	Hrs	tc. that wil	
ase list and	y other relevant cours r the degree:				l not be counted towards the  Notes
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list and	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			
ase list an	y other relevant courser the degree:  Course Subj. &	sework, such as prerequisites, collatera			

the plan of study.			
Student's Signature	Date	Program Dean/Assoc Dean/Grad Officer	Date
Advisor or Program Director Signature	Date	Dean, SGS Signature	Date
Additional Signatures (if required by pro	ogram):		
Additional Signatures (if required by pro	ogram):  Date	Committee Member	Date
		Committee Member  Committee Member	Date