

University of Missouri-Kansas City
Henry W. Bloch School of Management

GRADUATE ASSISTANTSHIP APPLICATION FORM

Each department of the Bloch School offers a limited number of Graduate Assistantships each year. Graduate Assistantship (GA) positions are highly competitive, and applications are reviewed year-round. Stipends and salaries vary by department and semester. Note that full-time enrollment for students holding GA appointments is six (6) hours in a regular semester or three (3) hours in a summer session. GA appointees cannot be employed more than 20 hours per week at the university without receiving special permission. Appointments are renewable annually; however, a new application packet must be submitted each year.

Only **COMPLETED** applications will be considered. You must include the following:

- GA Application Form
- Current resume
- A minimum of three recommendations

Date: _____ Student Number: _____

Beginning Date: _____ Anticipated Graduation Date: _____

Name: _____

Permanent Address: _____

Phone: _____

Local Address (if different from above): _____

Phone: _____

Email: _____

1. You are a candidate for what degree?

- Master of Business Administration** **Master of Public Administration** **Master of Science**
- Health Leadership Accounting
- Nonprofit Management Finance
- Urban Policy

2. State the particular field of study or research in which you are interested, and/or the faculty member with whom you would like to work (if known):

3. List all colleges and universities you attended as an undergraduate student, the periods of attendance at each, the degree(s) received, the years conferred, and your area(s) of study.

Colleges/Universities	Dates of Attendance	Degree(s) Received/Date	Major/Minor
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

4. Have you previously done graduate work at another institution? If yes, please list below:

<u>College/University</u>	<u>Dates of Attendance</u>	<u>Subjects Studied</u>	<u>Principal Instructors</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

5. Have you previously held a scholarship, fellowship, trainee/internship, or assistantship in this or another institution? If yes, please describe below (which, where and when):

6. Please indicate your level of reading and speaking knowledge in foreign languages:

7. If you have specialized technical/computer skills, please specify below:

8. Discuss your academic objectives. Be specific about the field in which you intend to study, contemplated research, and ultimate professional plans. Analyze your capabilities and potentials for appointment for a GA position. Include any published articles or books, professional presentations, etc. as appropriate.

Applicant's Signature

Date

Appointment of an assistantship is contingent upon admission to graduate study. Please submit your completed application: **Gene Pegler** Suite 418D Bloch Executive Hall (816) 235-5254 peglere@umkc.edu